

HOPP HOLLOW ESTATES OWNERS' ASSOCIATION

REQUEST FOR BOARD APPROVAL
This form MUST accompany all requests

APPLICANT INFORMATION

Name: _____ Date: _____ Phone: _____

Address: _____ E-mail: _____

PURPOSE OF REQUEST-ADDITION/ALTERATION PROPOSED

I. For approval, all submissions must include the following information:

- Type of material used (decks, additions and fences, etc.) including colors/finishes
- Actual drawing or photograph of item
- Plot plan showing the location of the proposed submission in relation to the home.
- A description as accurate as possible. (Pictures and drawings are always helpful)
- All measurements- length, height, picket width/spacing

- II.
1. Please refer to the governing documents prior to submitting any requests to save time and expense.
 2. Trustees or directors only approve based on style, type, size, and location of requested additions. Where any question(s) exist, the restrictive covenants will be used as the determining guide
 3. Under no circumstances does the trustee's or director's approval indicate full authorization. Anyone submitting should get the necessary governmental (city or county planning and building commissions) authorization for all planned work.
 4. If you proceed with work without getting necessary approvals, you may be subject to fines and/or legal proceedings as well as having to remove any unauthorized improvements.

Return this request form WITH ALL pertinent information to an association director

SIGNATURES

Approved- with the following conditions, if applicable

Denied for the following reasons

Trustee's Signature

Date

Trustees' Signature

Date

*above signature required for approval