

Rules for Barn Usage

- Only adult residents may reserve the Barn
- Resident / host must be present, at all times, while the barn is in use.
- If function does not have host present, host will be BANNED from Barn usage for 12 months.
- Date and Sign the Barn Usage Agreement after EVERY function.
- By “checking off” the box “Received in Satisfactory Condition” you will be assisting in the monitoring process. If not satisfactory, leave comment or call 466-8641 (Dosso)
- Upon exiting, check off “Left in Satisfactory Condition” and LEAVE completed form in appropriate bin.
- **Report any problems left by previous user immediately**
- Nothing should be left in the refrigerator
- Clean the sink and counter tops in kitchen area
- Vacuum floors
 - All carpet including stairs
 - Bathroom and Kitchen floors
- Replace bathroom tissue in bathrooms (2 rolls in each)
- Replace trash bags in bathrooms
- Take all garbage with you
- Close and LOCK all windows (Windows can be opened from both the top and bottom). If windows are unlocked, top windows eventually slide down. The heat and air conditioning go out and the UTILITY BILL GOES UP.
- If you use the fireplace, make sure the damper is open. You will need to close the damper the next day after the fire is completely out.
- **Reset thermostat when you leave (55 in winter and OFF in summer)**
- **DO NOT turn thermostat OFF.** Water pipes could burst in winter months.
- Turn off all inside lights.
- Lock all doors
- Report any damage to Barn Committee. HOST is responsible for damages.

Barn Usage Agreement

Barn was received in Satisfactory Condition. YES NO

If No, explain: _____

You have left the Barn in Satisfactory Condition. YES

Name _____ Date _____

Leave this completed form in the Bin after EVERY Barn usage.